

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting August 5, 2010

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 5, 2010 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Vice-Chairman Neal Smith and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Treasurer Timothy Laubscher and Secretary Gregory Aungst

OTHERS PRESENT:

Solicitor Robert Cravitz, Engineer D. Jeffrey Golding, Admin. Secretary Susan Seebold and Operator Robin Sholly

VISITORS PRESENT:

No one present

MINUTES:

The Authority members reviewed the minutes of the July 1, 2010 PTMA meeting. A motion was made by Vice-Chairman Neal Smith to approve the minutes from the July 1, 2010 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PUBLIC COMMENT: *No one present to be heard.*

CORRESPONDENCE:

2011 Net Operating Budget Estimates – Eastern Snyder County Regional Authority:

The Authority members reviewed the August 3, 2010 letter from Eastern Snyder County Regional Authority (ESCRA) Manager John Abromitis concerning ESCRA's 2011 Net Operating Budget. After a brief discussion, Chairman Thomas Ferry motioned to send a letter to the Eastern Snyder County Regional Authority stating that PTMA estimates their 2011 flows to be approximately 360,000 gallons per day. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

EAST SNYDER PARK:

The Authority members reviewed and briefly discussed the August 2, 2010 letter from D. Jeffrey Golding of Gannett Fleming, Inc. concerning the design of the proposed East Snyder Park sewer system. After a brief discussion, Vice-Chairman Neal Smith motioned to send a letter to the East Snyder Regional Recreation Association stating that as per the enclosed letter, Penn Township Municipal Authority's (PTMA) engineer, D. Jeffrey Golding of Gannett Fleming, Inc., has reviewed the July 26, 2010 sewer main extension plans for the East Snyder Park (ESP) and has found several items that need to be addressed by the East Snyder Regional Recreation Association's (ESRRA) engineer. It shall further state that once these issues are satisfactorily addressed, the Authority will be in a position to approve the ESP sewer main extension plans. It shall also state that after PTMA approves the aforementioned plans and accepts dedication of the ESP sewer main extension, a sewer permit must be obtained from the Authority office. The above mentioned letter shall note that typically, a sewer permit for one equivalent dwelling unit (EDU) that uses a grinder pump system costs \$2,575.00. It shall further note that since this is a community park, the Authority has decided to waive the tapping fee and administrative fee portions of the sewer permit and ESRRA will only be responsible for the \$200.00 sewer permit inspection fee. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

2009 PTMA AUDIT:

After a brief discussion, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2009 as presented by Schaeffer, Eichner and Wagner, LLP. Vice-Chairman Smith further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2009 in the *Snyder County Times*. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

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CHAIRMAN'S REPORT By Thomas Ferry:

Chairman Thomas Ferry stated that he has nothing further to report.

VICE-CHAIRMAN'S REPORT By Neal Smith:

Vice-Chairman Neal Smith stated that he has nothing further to report.

OPERATOR'S REPORT By Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

After a brief discussion, Chairman Thomas Ferry motioned to add long distance phone service to the Salem Glenn Pump Station, Salem Road Pump Station, Meadowview Estates Pump Station and Pawling Station Business Park Pump Station phone lines. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

Meadowview Estates Sewer Pump Station:

The Authority members reviewed and discussed several options to remedy the ongoing issues at the Meadowview Estates Pump Station, including the review of the August 2, 2010 quote from Kappe Associates, Inc. for two replacement pumps and specifications from Engineer D. Jeffrey Golding of Gannett Fleming, Inc. for a comminutor vault. After a lengthy discussion, Vice-Chairman Neal Smith motioned to televise the sewer mains and laterals in Meadowview Estates, Phase 3. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

After further discussion, the Authority office was directed to schedule a time that Fairchild Brothers, Inc, Dauntless Hook & Ladder Co., a local sewer disposal service and PTMA Operator Robin Sholly can meet and clean the wet wells of the Meadowview Estates, Salem Road and Salem Glenn Pump Stations along with all PTMA air-release valves.

Upon further review of the comminutor vault, Chairman Thomas Ferry motioned to have Gannett Fleming, Inc. design specifications to install a comminutor vault on the sewer main leading into the Meadowview Estates Pump Station. Chairman Ferry further motioned to have the aforementioned specifications ready for bid as soon as possible. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

TREASURER'S REPORTS By Timothy Laubscher:

Financial Reports:

The Authority members reviewed the financial reports. (See Attachment B and C)

Vice-Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Assistant Secretary/Treasurer James Newman motioned to adjourn the August 5, 2010 PTMA meeting at 8:20 p.m. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***